



FastTrack

A module of the School Business Suite



Track and process all hiring operations online using this 100% web-based applicant tracker. Districts will be able to post and edit jobs and review/access applicant information anytime, anywhere, with an internet connection.

Complete. Intuitive. The most robust software for your school district.

If you work in a district - small, medium, or large - you need software that's easy to use and can cross reference data to get you the reports you need. Skyward software solutions are a marvel of simplicity. Our users say they're "imaginative," "intuitive," and "vastly superior to any product on the market."

Skyward software offers advanced capabilities to meet your district goals, create accurate state reports, and improve your district-wide efficiency. From monitoring student progress to analyzing spending, our solution ensures your goals are achieved and your satisfaction is met.

FastTrack

FastTrack is a concise, automated hiring system that allows districts to find the right candidate for a specific job.

Employees have the ability to do all of the district's hiring processes online, from one integrated software package.

Users will love the automatic email response once an applicant applies as well as the online screener questionnaires.



Applicants can apply for jobs at your district online. You can add as much detail about the position as you like (pay range, etc.) as well as a job description, skills questionnaire, and job requirements.

Feature	Benefits
100% web-based	<ul style="list-style-type: none"> • Screeners have the ability to access applicant information anywhere with an internet connection. • Human Resources personnel and other security-approved employees can post job vacancies and add, edit and view job postings quickly and easily from any computer with an internet connection.
Integrates with Human Resources/Payroll	<ul style="list-style-type: none"> • Eliminates need to re-enter data.
Internal and external posting option	<ul style="list-style-type: none"> • Current employees can have access to positions prior to posting them for outside applicants. • By setting the external post date, FastTrack will post the position for outside applicants automatically.
Applicants apply online	<ul style="list-style-type: none"> • Eliminates paperwork and data entry in Human Resources. • Application questions, job requirements, skills questionnaires and job descriptions are available in an electronic format. • Resumes, reference letters, transcripts, and other documents can be requested and submitted as attachments.
Automatic email responses	<ul style="list-style-type: none"> • Applicants automatically receive an email utilizing various email formats created by district personnel. • Automatic email responses eliminate the need for cumbersome form letters.
Self-evaluation feature	<ul style="list-style-type: none"> • Applicants can self-evaluate themselves, giving the district an idea of their past experience before the interview process begins.
Screener questionnaires	<ul style="list-style-type: none"> • Human Resources personnel work with appropriate departments and district administrators to pre-set interview questions, ensuring consistency in the interview process. • Screeners score applicants based on their interview responses, making it easy to see which applicants are better suited for the position.

“Skyward’s Human Resources program is very versatile. It will allow you to start with a basic program, and as you become more familiar with its capabilities, you have the option of adding numerous integrated features.

Pam Wade, Business Manager
Cassis Community Joint SD 151, ID

To learn more, visit www.skyward.com, or contact your local office.

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